

Licence Recovery Checklist

For urgent boat registration, decal, title, or record-recovery situations. Updated 2026-05-26.

Start With The Record

1. Write down the registered owner name, vessel HIN, registration number, hull year, make, length, and last known state record.
2. Check whether the issue is a lost registration card, missing decals, expired renewal, duplicate title, lien release, or name/address mismatch.
3. Collect photos of the HIN, old registration card, decal position, bill of sale, title, lien release, and any agency notice before contacting the state.

Before You Contact The Agency

1. Confirm whether the state uses a wildlife, DMV, tax, county, or online portal path for the specific recovery request.
2. Prepare proof of identity and ownership matching the exact name on the existing record; flag any seller, trust, company, or estate mismatch.
3. Note deadlines, trip date, marina requirement, sale closing date, or enforcement deadline so the agency can route the request correctly.

After The Request

1. Save the confirmation number, receipt, portal screenshot, mailing address used, and expected delivery date.
2. Do not operate, sell, or transfer based only on this checklist; follow the state agency instruction for temporary use and official documents.

Use this checklist before using the official agency path. It does not replace agency forms, legal advice, tax advice, or title/registration decisions made by a state office.